

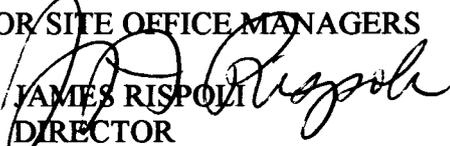


Department of Energy

Washington, DC 20585

MEMORANDUM FOR SITE OFFICE MANAGERS

FROM:


JAMES RISPOLI
DIRECTOR

OFFICE OF ENGINEERING AND CONSTRUCTION
MANAGEMENT/CO-CHAIR PMCDP CERTIFICATION
REVIEW BOARD


BRUCE SCOTT
ACTING ASSOCIATE ADMINISTRATOR FOR
INFRASTRUCTURE AND SECURITY,
NATIONAL NUCLEAR SECURITY ADMINISTRATION
(NNSA)/CO-CHAIR PMCDP CERTIFICATION REVIEW
BOARD

SUBJECT:

PROJECT MANAGEMENT CAREER DEVELOPMENT
PROGRAM UPDATE – May 6, 2004

DOE Order 361.1 *Acquisition Career Development Program*, Attachment 4 (Change 2), issued by the Deputy Secretary June 13, 2003 and re-issued under DOE O-361.1A, April 19, 2004 for the Project Management Career Development Program (PMCDP) established the competency requirements for all Federal Project Directors. The Office of Engineering and Construction Management (OECM), ME-90, in cooperation with the DOE Program Offices and the National Nuclear Security Administration, has been working to implement the Project Management Career Development Program and the Certification Review Board (CRB) process to certify the Department's Federal Project Directors.

The CRB held its first certification meeting November 21, 2003. To-date, 21 Federal Project Directors have been certified in accordance with the directives.

The CRB is committed to working closely with Program Offices and staff in implementing and meeting the provisions established for the PMCDP. As stated in DOE O-361.1A, once the critical components of PMCDP are in-place, Program Offices have two years to complete the certification process for incumbent Federal Project Directors. With this accomplished and the certification process in progress all Federal Project Directors must be certified to the appropriate level by May 31, 2006.

The form required to be supplied to the CRB includes candidate qualification statements and profiles, including the supervisor's sign off. The form for this purpose can be obtained at the PMCDP web-site listed below. The CRB requests that this rating sheet be



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completed by Site Managers in consultation with project directors' supervisors and, as needed, with any program/site designated experts for the PMCDP competencies. The CRB is depending upon the Program Offices to assure that the proposed candidates and the documentation submitted have met with your approval and reflect the priorities that will support your needs.

We expect to continuously communicate information about the various components of the PMCDP. Our goal is to inform Program Offices with information necessary to facilitate your ability to meet your responsibilities as outlined in DOE O-361.1A. In the months ahead, we will continue these efforts and others as we further implement the PMCDP.

Should there be questions related to the administration of the PMCDP, please have your staff contact Walter Howes at walter.howes@hq.doe.gov or Wanda Chambers at wanda.chambers@hq.doe.gov.

Additionally, the PMCDP web-site has current class schedules and other program related information at http://oecm.energy.gov/project_manage/PMCDP_index.html

Attachment

DISTRIBUTION:

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